

**BRIGHTNIGHT LIMITED  
CLIFFE BONFIRE LIMITED**



11 January 2018

Dear Member

The Annual General Meeting (AGM) of Brightnight Ltd and Cliffe Bonfire Society will be held on Friday 23 February 2018 at the **Corn Exchange, Lewes Town Hall, Lewes commencing at 7.45pm.**

This meeting will:

- Receive a report from the Directors for both companies.
- Receive the accounts and financial report from the Directors for both companies according to the requirements of the Companies Act 2006.
- Consider any other business as may be proposed through a resolution by any member in writing to the directors which must arrive by **Friday 2 February 2018.**
- Elect and approve the appointment of the directors of the Brightnight Ltd and Cliffe Bonfire Ltd., if necessary.
- Approve the appointment of an independent accountant, if necessary
- Ratify the subscription amount, if necessary.

This will be immediately followed by the election and/or approval of appointment of the members of the Cliffe Bonfire Ltd Management Committee, if necessary.

Nominations for positions to be elected

As always, all positions are open for election. **Please stand for any of these positions for which you fulfil the requirements and widen the participation of different members in the running of the organisations. It is not a closed shop!** These must be received by the directors no later than **Friday 2 February 2018.**

Other resolutions raised by members

You are reminded that if you have any proposals for a resolution(s) which you would like the directors and members to consider at the AGM, you will also need to complete a form.

Forms for both nominations and resolutions accompany this Notice. These should be posted to the Directors at 5 Waite Close, LEWES, East Sussex, BN7 2QW to arrive by **Friday 2 February 2018.** If you require further nomination or resolution forms please photocopy the relevant form below. Please also note that in accordance with Articles 40 and 41, if you are unable to attend the AGM you can vote by post for the positions and resolutions as set out in the agenda. You can revoke this, in writing, at any time up to the beginning of the meeting itself.

The final agenda for the meeting, including any notification of proposals for resolutions to be considered, nominations for positions and postal voting forms will be emailed or sent to all members on or by Friday 9 February 2018.

Postal ballot forms are available on request from the Secretary via email:

**secretary@cliffebonfire.com** or by post to The Secretary, c/o 5 Waite Close, Lewes BN7 2QW.

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Please arrive promptly. If you can help set up and clear away afterwards, that would be much appreciated.

**You are reminded that we do not have a licence for these premises so please do not bring any alcohol with you.**

Please email any advance apologies for absence to the directors at [secretary@cliffebonfire.com](mailto:secretary@cliffebonfire.com) by noon on 23 February 2018.

Yours faithfully

A handwritten signature in black ink, appearing to read 'DS', written in a cursive style.

David Swayne  
Director Brightnight Ltd